



CENTRAL CASCADES FIRE & EMS

Regular Board Meeting Minutes

July 18, 2024

Cell Phones and/or Pagers were turned to **SILENT** or **OFF**

Recording was started

I. Opening of Meeting

President, John Gartland

- ✓ Meeting called to Order @ 5:09 pm/Welcome
- ✓ Pledge of Allegiance
- ✓ Roll Call – 5 Board Members present
 - John Gartland, President
 - Steve Stewart, Vice President
 - Sue Ward, Secretary
 - Brad Kahler, Treasurer
 - Paula Elissondoberry, Director
- Also in attendance:
 - Tim Cramblit, Deputy/Division Chief – by Zoom
 - Andy Fisher, Training Officer
 - Lindsay Lowen, Volunteer Paramedic
 - Mark Russell, Community Member
- ✓ Election of Officers – Slate of Officers for July 1, 2024 thru June 30, 2025 announced; same as current officers - **Motion made by Brad to accept as presented; Second by Paula; no further Discussion; Vote unanimous; Motion carried.**
- ✓ Agenda Review/ Additions – none.
- ✓ President's Items and Correspondence – none.
- ✓ Request for Public Comments – none.

II. Secretary's Reports

Secretary, Sue Ward

- ✓ June 20, 2024 Regular Board Meeting Minutes – These were emailed out to the Board for review in advance. **Motion made by Steve to accept Secretary's Report as presented; Second by Paula; no further Discussion; Vote unanimous; Motion carried.**
- ✓ June 20, 2024 Budget Hearing Meeting Minutes – These were emailed out to the Board for review in advance. The printed versions provided today were those before the revisions which were sent out. **Motion made by Steve to accept as presented; Second by Brad; no further Discussion; Vote unanimous; Motion carried.**

III. Treasurer's Reports

Treasurer, Brad Kahler

- ✓ Reviewed Current Reports from last meeting to date: Reconciliation Report, which includes the Summary and Detail through 06/28/2024; Account List thru 07/15/2024; US Bank Journal for check #4482; Profit & Loss thru 07/12/2024; Profit & Loss July 2024 thru June 2025. Discussion of the Klamath Turnover Ledger, a \$1,500 donation by CLHA, that there will be a repayment to Brad for station supplies, and noted that \$505 spent for the Awards Banquet were for the recognition "Challenge Coins" given out. **Motion made by Steve to accept Treasurer's Report as presented; Second by Paula; no further Discussion; Vote unanimous; Motion carried.** Sue signed the Reconciliation Report.

IV. **Operations Reports**

Andy Fischer, Tim Cramblit, Brad Kahler

✓ Various Items/Activities

- Andy's report reviewed.
 - Austin accepted to Central OR Community College EMT program.
 - Medical Director Follow-up – Lindsay has been texting with Dr. Eschelbach, learning he has a new phone number, address, and is now an instructor. She recommends to pursue the Medical Director that Crescent RFPD uses. Question about who Chemult uses. Discussed the quarterly meeting and that she was not sure the last one intended for 07/03/2024 happened. It was suggested that we find out who the other agencies are using before decision.
- Tim – grants and policies
 - OSFM Reduction Grant for \$75,000 submitted with John having provided a letter of support. This would cover 18 months for 2025 – 2026. There were multiple other support letters. Reviewed work on SAFER grant reports, OSFM Type 3 Vehicle grant, staffing grants, has no word on the Fire Chief SAFER grant, likely to be awarded the VFA grant for radios, skid unit, and has no word from OEM Hughes Fire Equipment due to personnel changes.
- Brad
 - Type 3 Incident Group came in today and Wilderness group is in and out. The Red Fire is 60 acres as of today, may get fire drops, but other fires have a higher priority. Meria Page is organizing an operations group for communication. They are working on shaded fuel breaks along 60 Road. Pump house is nearly done. There will be a gauge installed to check static quantity. The LED sign's foundation inspection passed today. Next will be an electrician to facilitate sign installation as well as the indoor flat grills.

- ✓ Community Region/Events – confirmation of the Labor Day Pancake Breakfast to be held jointly by Cascade Fire & EMS and Crescent RFPD.

V. **Unfinished Business**

All

- ✓ Public Use of District Facilities Policy – it was decided to meet at 4:00 pm prior to our next Board Meeting to finalize.
- ✓ SDAO Self-Assessment – next policy to look at will likely be Civil Rights Policy. This was deferred.
- ✓ Best Practices/Insurance credit – OR Public Meetings Law training still not available.

VI. **New Business**

All

- ✓ None.

VII. **Good of the Order**

- ✓ Nothing.

VIII. **Confirm Next Meeting and Adjournment**

- ✓ The next Regular Board Meeting will be held Thursday, August 15, 2024 @ 5:00 pm in the Central Cascades Fire & EMS District Community Service Center, preceded by a 4:00 pm work session to continue review of the Public Use Facilities Policy.
- ✓ Meeting adjourned @ 6:45 pm.

John Gartland, President

File: Meeting Agenda
Secretary's Reports
Treasurer's Reports
Training Officer's Report – Training/Personnel, Calls