



CENTRAL CASCADES FIRE & EMS

Regular Board Meeting Minutes

February 15, 2024

Cell Phones and/or Pagers – Please turn to **SILENT** or **OFF**

I. **Opening of Meeting**

President, John Gartland

- ✓ Meeting called to Order @ 14:01/Welcome – Recording started
- ✓ Pledge of Allegiance
- ✓ Roll Call – 5 Board Members present
 - John Gartland, President
 - Steve Stewart, Vice President
 - Sue Ward, Secretary
 - Brad Kahler, Treasurer
 - Paula Elissondoberry, Director
- Also in attendance:
 - Tim Cramblit, Deputy/Division Chief
 - Andy Fischer, Training Officer
 - Mark Russell, Community Member
 - James Wilson, Crescent Fire Chief
- ✓ Agenda Review – discuss SDAO Conference, Public Land Access legislation, District self-assessment, Cameras under New Business
- ✓ President's Items and Correspondence – Christmas cards

II. **Secretary's Report**

Secretary, Sue Ward

- ✓ November 16, 2023 Regular Board Meeting Minutes – These were emailed out to the Board for review in advance. **Motion made by Brad to accept Secretary's Report as presented; Second by Steve; no further Discussion; Vote unanimous; Motion carried.**

III. **Treasurer's Reports**

Treasurer, Brad Kahler

- ✓ Reviewed Current Reports from last meeting to date: Reconciliation Summary and Detail through 11/30/2023; Reconciliation Summary and Detail through 12/31/2023; Reconciliation Summary and Detail through 01/31/2024; 4 US Bank Transaction Journals thru 01/30/2024; Balance Sheet thru 02/11/2024; Profit & Loss thru 02/14/2024. Paid for AED replacements, LED sign, & trackless snow blower. Discussion about what the pancake breakfast proceeds were used for. Profit & Loss: short discussion on property tax & grant income thus far, insurance costs increasing, trackless snow blower maintenance. **Motion made by Steve to accept Treasurer's Report as presented; Second by Paula; no further Discussion; Vote unanimous; Motion carried. Sue signed Summaries.**

Operations Reports Brad Kahler

Andy Fischer, Tim Cramblit,

✓ Various Items/Activities

- Andy – reviewed & discussed attached report: End of Year Recap. Discussion on our ROI (return of investment) of recruits we are funding training for. A policy is being updated to encourage more involvement. Reviews have been done for all. JJ and Mike are enrolled in Winter Fire School. It was noted that personnel not under Board purview. Crescent noted they require volunteer hours before funding training. Discussion, then approval for another joint recognition with Crescent. Reviewed the 113 calls in 2023.
- Tim – updates to November Board Report – donated 1 AED to Springfield VFW, others may be going to Alaska. SAFER Grant has some issues will be resubmitted. Type 3 Engine picked up February 6th & we are asked to document any changes, recommendations or issues. OEM vehicle may be received in March and will need slip-in units. Ready to submit for VFA reimbursements for radios and fire shelters. BLM has a potential grant for the slip-in unit. There is another upcoming OSFM staffing grant that Brad will submit based on the last one.
- Steve & Tim attended the SDAO Conference in Seaside. Some takeaways - there are new rules regarding Public Meetings with an interpretation forthcoming, insurance companies are dropping coverage in forested areas, Grants Pass has a pending US Supreme Court case about what a city may or may not do about the unhoused, & there is pending state legislation about liability protection for land owners who provide access to public land. **Motion made by Brad for John to write letter to Senator Prozanski on behalf of CCF in support of liability protection for landowners; Second by Steve; no further Discussion; Vote unanimous; Motion carried.**
- Steve notes some expenses will be incurred for our new Type 3 Engine. **Motion made by Steve to cap Type 3 Engine expenses at \$5,000; Second by Brad; Discussion on an annual \$3,500 maintenance reimbursement fund, red lettering; Vote unanimous; Motion carried.**
- New rules determine that discussion between Board Members to establish a quorum in matters requiring a Board decision will be an ethics violation. Agendas can be generic unless a specific items are to be addressed. Personal computers can be seized to gather evidence if a Board member uses a personal email address for business so it's recommended to use CCF-EMS email addresses. Keep your Board out of trouble and out of the press.

✓ Community Region/Events

- Candlelighters will be on 02/25/2024.
- Crescent Lake Challenge is cancelled.

IV. **Unfinished Business**

All

- ✓ Public Use of District Facilities Policy Review – after today’s meeting at 1:00 pm prior to the Board Meeting, it was decided to have another Work Session at 1:00 prior to the next Board Meeting.

V. **New Business**

All

- ✓ Cameras update can be discussed another time.
- ✓ SDAO Conference has been covered in Operations.
- ✓ Land access legislation has been covered.
- ✓ District Self-assessment can be in an upcoming agenda so we can see how we are doing.
- ✓ An annual Board Policy review is suggested and there is a state-wide review occurring so we would want to wait to see what happens before making changes to ours.
- ✓ James was thanked for coming, notes that Crescent Board Meeting have changed so as to not conflict with ours, and hopes to regularly get to all North County meetings. He reports Crescent Fire had their busiest month with 86 calls in January and they have 2 crews available.

VI. **Good of the Order**

- ✓ There will be cake and ice cream tomorrow, February 16th at noon as the State Fire Marshall will be by to look at our new Engine. All are welcome to come.
- ✓ Steve learned that Keith Endicott of Klamath County 9-1-1 has retired and suggests that we invite his successor(s) to come to make their usual annual report in August.
 - James notes that Joanie Rote is the acting Operations Manager right now and that they have several major projects going on.
 - James also reported that he has been appointed as the Fire Board rep to KIRG (Klamath Interoperability Radio Group)

VII. **Confirm Next Meeting and Adjournment**

- ✓ The next Regular Board Meeting will be held Thursday, March 21, 2024 @ 2:00 pm in the Central Cascades Fire & EMS District Community Service Center preceded by the Public Use of District Facilities Policy Work Session at 1:00 pm.
- ✓ Meeting adjourned @ 15:28.

John Gartland, President

File: Meeting Agenda

Secretary’s Report

Treasurer’s Reports

Andy Fischer Training Officer’s Board Report – End of Year recap - Training/Personnel; Calls