



## CENTRAL CASCADES FIRE & EMS

### Regular Board Meeting Minutes

November 21, 2024

Cell Phones and/or Pagers were turned to **SILENT** or **OFF**

**Recording was started during Tim's Report.**

**Attendance, motions and votes that occurred prior to the start of the recording were verified.**

#### *I. Opening of Meeting*

*President, John Gartland*

- ✓ Meeting called to Order @ 2:00 pm/Welcome
- ✓ Pledge of Allegiance
- ✓ Roll Call – 4 Board Members present
  - John Gartland, President – by Zoom
  - Steve Stewart, Vice President – absent
  - Sue Ward, Secretary
  - Brad Kahler, Treasurer
  - Paula Elissondoberry, Director
- Also in attendance:
  - Tim Cramblit, Deputy/Division Chief – by Zoom
  - Andy Fisher, Training Officer
  - James Wilson, Crescent RFPD Chief
  - Mark Russell, Community Member
- ✓ Agenda Review/ Additions – none.
- ✓ President's Items and Correspondence – none.
- ✓ Request for Public Comments – none.

#### *II. Secretary's Reports*

*Secretary, Sue Ward*

- ✓ October 17, 2024 Regular Board Meeting Minutes – These were emailed out to the Board for review in advance. **Motion made by Brad to accept Secretary's Report as presented; Second by Paula; no further Discussion; Vote unanimous (John, Sue, Brad, Paula); Motion carried.**

#### *III. Treasurer's Reports*

*Treasurer, Brad Kahler*

- ✓ Reviewed Current Reports from last meeting to date: Reconciliation Report, which includes the Summary and Detail through 11/02/2024; Local Government Investment Group Account List thru 11/20/2024; US Bank Journal for check #4597; Profit & Loss thru 11/15/2024; Profit & Loss July 2024 thru June 2025. We received a \$2,000 donation from Midstate Electric Coop. Sue will send a letter and patch. **Motion made by Paula to accept Treasurer's Report as presented; Second by Sue; no further Discussion; Vote unanimous (John, Sue, Brad, Paula); Motion carried.** Sue signed the Reconciliation Report.

#### IV. **Operations Reports**

*Andy Fischer, Tim Cramblit, Brad Kahler*

- ✓ Various Items/Activities
  - Andy's report reviewed and is attached.
  - Tim reviewed with us his status on grants (contingency funds).
    - Fire Reduction Grant.
    - 2021 SAFER Grant.
    - OEM Grant – no word or update.
    - OSFM – reports are due.
    - VFA grant reimbursement for \$14,000 is on the way.
    - Klamath County Title III grant was submitted.
    - VFA 2024 grant was awarded for \$29,000.
    - Grant class with Mike Cook at the OFDDA (Oregon Fire District Directors Association) went well.
  - Brad reviewed station operations.
    - Snow tractor - now working after a sensor issue. Andy, JJ, and Mike are all operators.
    - The LED sign is installed & running well. The color combination choices are being worked on.
    - We'll be receiving a reimbursement for staff housing flooring due to change in style.
- ✓ Community Region/Events
  - Thrivent program \$250 donation – Our proposal to purchase a Fire Dog costume was denied. A discussion on that donation resulted in moving it to the Candlelighters March 2025 snow event which Walker Rim Riders hosts. Thrivent chose us as a preferred agency to donate to.

#### V. **Unfinished Business**

**All**

- ✓ Public Use of District Facilities Policy DRAFT application – John will suggest language to be added or changed to alleviate potential liability issues.
- ✓ SDAO Self-Assessment – Public Meetings & Civil Rights Policies – review the sample Public Meetings Policy that was emailed out by Tim which we would modify to align with our specific situation. Civil Rights Policy to be done by next August, but requirements could potentially change.
- ✓ Best Practices/Insurance credit – all 10% credit is complete.

#### VI. **New Business**

**All**

- ✓ Pdfs must meet federal Web Content Accessibility Guidelines (WCAG) 2.1 by the end of 2027. This includes the CCF&EMS website as well as any social media accounts.

#### VII. **Good of the Order**

- ✓ Tim and John attended the 2024 OFDDA and recommended a Ted Talk that was especially good.
- ✓ November 30<sup>th</sup>, there will be a Celebration of Life service from 10 am – 3 pm for the Outback Fire Chief who has passed.
- ✓ December 6<sup>th</sup> is the Crescent RFPD Christmas Party and CCF&EMS staff and Board are invited.

#### VIII. **Confirm Next Meeting and Adjournment**

- ✓ The next Regular Board Meeting will be held Thursday, January 16, 2025 @ 2:00 pm in the Central Cascades Fire & EMS District Community Service Center.
- ✓ Meeting adjourned @ 3:03 pm.

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**John Gartland, President**

File: Meeting Agenda  
Secretary's Report  
Treasurer's Reports  
Training Officer's Report – Training/Personnel, Calls