



CENTRAL CASCADES FIRE & EMS

Regular Board Meeting Minutes

October 17, 2024

Cell Phones and/or Pagers were turned to **SILENT** or **OFF**

Recording was started

I. Opening of Meeting

President, John Gartland

- ✓ Meeting called to Order @ 5:00 pm/Welcome
- ✓ Pledge of Allegiance
- ✓ Roll Call – 4 Board Members present
 - John Gartland, President
 - Steve Stewart, Vice President – absent
 - Sue Ward, Secretary
 - Brad Kahler, Treasurer
 - Paula Elissondoberry, Director
- Also in attendance:
 - Tim Cramblit, Deputy/Division Chief
 - Andy Fisher, Training Officer
 - Mark Russell, Community Member
- ✓ Agenda Review/ Additions – none.
- ✓ President's Items and Correspondence – none.
- ✓ Request for Public Comments – none.

II. Secretary's Reports

Secretary, Sue Ward

- ✓ September 19, 2024 Regular Board Meeting Minutes – These were emailed out to the Board for review in advance. **Motion made by Brad to accept Secretary's Report as presented; Second by Paula; no further Discussion; Vote unanimous (John, Sue, Brad, Paula); Motion carried.**

III. Treasurer's Reports

Treasurer, Brad Kahler

- ✓ Reviewed Current Reports from last meeting to date: Reconciliation Report, which includes the Summary and Detail through 09/30/2024; Local Government Investment Group Account List thru 10/11/2024; US Bank Journal for check #4579; Profit & Loss thru 10/11/2024; Profit & Loss July 2024 thru June 2025. We received a \$200 donation from Cheryl Griffith. We received the \$52,000 Forest Service payment for the building rental. There was also a \$25 donation thru Thrivent. Sue will send letters and patches for those which we have information. **Motion made by Paula to accept Treasurer's Report as presented; Second by Sue; no further Discussion; Vote unanimous (John, Sue, Brad, Paula); Motion carried.** Sue signed the Reconciliation Report.

IV. **Operations Reports**

Andy Fischer, Tim Cramblit, Brad Kahler

- ✓ Various Items/Activities
 - Andy's report reviewed. In addition:
 - DPSST (Department of Public Safety and Standards Training) will pay for the Winter Fire School classes.
 - During a discussion about the Medical Director, it was asked whether we need someone to call, when we can call the ER.
 - Tim – grants (contingency funds) reviewed.
 - Working on VFA paperwork for which we received \$14,000.
 - EM Grant being written for a new person and vehicle.
 - The SAFER 2023 grant was not funded.
 - VFA 2024 grant written for \$29,000, \$20,000 for a skid unit and \$9,000 for radios.
 - Klamath County Title III grant available from the Secure Rural Schools program 2024.
 - In addition to Tim teaching a grant writing course at the OFDDA (Oregon Fire District Directors Association), he will be taking a couple more grant classes.
 - Brad – Red Fire and project updates.
 - There are Operational meetings in the morning.
 - 60 Road is still closed, hoses are all up, and crews with engines are watching the fire.
 - James may be here to splice wires to the new sign, cameras, and the access point in the pump house. Remote heater to keep pump house from freezing.
- ✓ Community Region/Events
 - Discussed whether we might use the Thrivent program/donation from the Pancake Breakfast to purchase a Fire Dog costume that could be used at multiple community events.

V. **Unfinished Business**

All

- ✓ Public Use of District Facilities Policy – The attorneys for CCF&EMS advised they would review several policies at one time. Sue will email a DRAFT of the Facilities Public Use Policy Application.
- ✓ SDAO Self-Assessment – Tim advised that SDAO provided an approved Public Meetings sample that we could use to comply with their requirement and we can modify it over the next few months to align with our Board. **Motion made by Sue to use the Public Meetings sample policy; Second by Paula; no further Discussion; Vote unanimous (John, Sue, Brad, Paula); Motion carried.**
- ✓ Best Practices/Insurance credit – OR Public Meetings Law training requirement has been met.

VI. **New Business**

All

- ✓ Amendment to Resolution 0620-24-1 was put before the Board. **Motion made by Sue to accept the Resolution as presented; Second by Paula; no further Discussion; Vote unanimous (John, Sue, Brad, Paula); Motion carried.**

VII. **Good of the Order**

VIII. **Confirm Next Meeting and Adjournment**

- ✓ The next Regular Board Meeting will be held Thursday, November 21, 2024 @ 2:00 pm in the Central Cascades Fire & EMS District Community Service Center.
- ✓ Meeting adjourned @ 6:11 pm.

John Gartland, President

File: Meeting Agenda
Secretary's Report
Treasurer's Reports
Training Officer's Report – Training/Personnel, Calls
Resolution 0620-24-1