



## CENTRAL CASCADES FIRE & EMS

### Regular Board Meeting Minutes

June 20, 2024

Cell Phones and/or Pagers were turned to **SILENT** or **OFF**

**Recording was started**

#### *I. Opening of Meeting*

*President, John Gartland*

- ✓ Meeting called to Order @ 5:00 pm/Welcome
- ✓ Pledge of Allegiance
- ✓ Roll Call – 5 Board Members present
  - John Gartland, President
  - Steve Stewart, Vice President
  - Sue Ward, Secretary
  - Brad Kahler, Treasurer
  - Paula Elissondoherry, Director
- Also in attendance:
  - Tim Cramblit, Deputy/Division Chief
  - James Wilson, Crescent RFPD Fire Chief
  - Mark Russell, Community Member
- ✓ Agenda Review/ Additions – none.
- ✓ President's Items and Correspondence – none.
- ✓ Request for Public Comments – none.

#### *II. Secretary's Report*

*Secretary, Sue Ward*

- ✓ May 16, 2024 Regular Board Meeting Minutes – These were emailed out to the Board for review in advance. **Motion made by Paula to accept Secretary's Report as presented; Second by Steve; no further Discussion; Vote unanimous; Motion carried.**

#### *III. Treasurer's Reports*

*Treasurer, Brad Kahler*

- ✓ Resolution No. 0620-24-1. **Motion made by Brad to accept 2024 – 2025 Budget as proposed per resolution, no further Discussion; Vote unanimous; Motion carried.** A copy of the Resolution along with the LB-50 will be sent to the Assessor's Office by July 15<sup>th</sup>.
- ✓ Reviewed Current Reports from last meeting to date: Reconciliation Report, which includes the Summary and Detail through 05/31/2024; Account List thru 05/31/2024; no US Bank Journal; Profit & Loss thru 06/14/2024; Profit & Loss July 2023 thru June 2024. Discussion on the flooring to be installed in Staff Housing, and a clarification asked for on the awards banquet expenses. Explanation on the Profit & Loss Statements. **Motion made by Steve to accept Treasurer's Report as presented; Second by Paula; no further Discussion; Vote unanimous; Motion carried. Sue signed Reconciliation Report.**

IV. **Operations Reports**

*Andy Fischer, Tim Cramblit, Brad Kahler*

- ✓ Various Items/Activities
  - Andy's report was read by Sue with some clarifications by others.
    - Austin is #4 on the waitlist for registering for fall term EMT at COCC.
    - Medical Director Follow-up – Lindsay did speak with him but has not met in person with him. James advised that all medical protocols are the same and under the umbrella of a consortium called East Cascades EMS. We could resume attending meetings with the other agencies.
  - Tim
    - OEM is not responding to the requested information about the High-Axle Vehicles on hold due to a cancelled contract.
  - Brad
    - Pump project will be worked on. LED sign project will also be worked on.
- ✓ Community Region/Events – confirmation of the Labor Day Pancake Breakfast to be held jointly by Cascade Fire & EMS and Crescent RFPD.

V. **Unfinished Business**

*All*

- ✓ Dr. Eschelbach update – mentioned above in Operations Report. Remove from agenda.
- ✓ WHA Insurance – discussion on and a decision made to maintain flood insurance and remove from agenda.
- ✓ Best Practices/Insurance credit – we are still at 6% due to the Public Meetings training still not available.
- ✓ SDAO Self-Assessment – next policy to look at will likely be Civil Rights Policy. Tim will have a suggested order of policies to review by next meeting.
- ✓ Public Use of District Facilities Policy – there were a few more verbiage suggestions. The Board will try to finalize revised draft at next Board Meeting,

VI. **New Business**

*All*

- ✓ None.

VII. **Good of the Order**

- ✓ Nothing.

VIII. **Confirm Next Meeting and Adjournment**

- ✓ The next Regular Board Meeting will be held Thursday, July 18, 2024 @ 5:00 pm in the Central Cascades Fire & EMS District Community Service Center.
- ✓ Meeting adjourned @ 6:00 pm.

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**John Gartland, President**

File: Meeting Agenda  
Secretary's Reports  
Treasurer's Reports  
Resolution Adopting the Budget No. 0620-24-1  
Training Officer's Report – Training/Personnel, Calls